



## American Academy of Health Care Providers in the Addictive Disorders

### MINIMUM ELIGIBILITY REQUIREMENTS

Qualifications for the internationally recognized CAS credential require all applicants to meet the Minimum Eligibility Requirements and to document their supervised clinical experience, specialized training, and demonstrate a critical understanding of the central tenets of addictions treatment. Applicants must complete a two-phase certification process; the Application Phase and the Examination Phase.

#### PHASE I – APPLICATION

##### **Professionals with a master’s or doctorate degree must have and document:**

1. A master’s or doctorate degree from an accredited health care training program;
2. Three years (6,000 hrs) of post-graduate, full-time supervised experience providing direct health care services to those identified with an addictive disorder. Pre-doctoral or pre-masters internships at an approved site may be considered by the Academy towards one year of clinical supervision;
3. A portfolio of clinical training with documentation of a minimum of 120 hours of clinical training in basic counseling skills including assessment, interviewing and diagnosis, **and** documentation of a minimum of 60 hours of addiction training specific to each area of specialization for which the applicant is seeking certification;
4. Three professional recommendations from those who are personally familiar with the applicant’s work and can document his or her health care experience; and
5. A completed application with the \$95 non-refundable application fee.

**PLEASE NOTE:** Incomplete applications requiring additional review(s) are subject to a \$25 review fee per review.

##### **Professionals with a high school diploma, associates or bachelors degree must have and document:**

1. A high school diploma, associates or bachelors degree;
2. Five years (10,000 hrs) of full-time supervised experience providing direct health care services to those identified with an addictive disorder;
3. A portfolio of clinical training with documentation of a minimum of 120 hours of clinical training in basic counseling skills including assessment, interviewing and diagnosis, **and** documentation of a minimum of 60 hours of addiction training specific to each area of specialization for which the applicant is seeking certification;
4. Three professional recommendations from those who are personally familiar with the applicant’s work and can document his or her health care experience; and
5. A completed application with the \$95 non-refundable application fee.

**PLEASE NOTE:** Incomplete applications requiring additional review(s) are subject to a \$25 review fee per review.

#### PHASE II - EXAMINATION

Upon successful completion of the Academy’s review process, the applicant will be eligible to sit for the Academy’s proctored online Certification Examination. The testing fee is \$275. The Certified Addiction Specialist credential is awarded for a passing grade on the Academy’s examination.

The CAS is renewed annually with submittal of a minimum of 20 addiction-related continuing education hours and a renewal processing fee.